



Ministero dello Sviluppo Economico
Dipartimento per le Comunicazioni

To: PT SE40 and PT FM44 Members:

Invitation to the PTSE40 and PTFM44 meetings in Italy, Pozzallo (Ragusa):

Dear Madam/Sir,

The Italian Administration has the pleasure of inviting you to the PT SE40 and PT FM44 meetings to be held in Pozzallo (Ragusa), Italy.

Meeting Venue and Dates

The meetings will be held at the Istituto Nautico "Giorgio La Pira" of Pozzallo (Ragusa) as follows:

- PT SE40 from 14:00 on 14 Nov to 12:00 on 16 November 2011
- PT FM44 from 14:00 on 16 Nov to 16:00 on 18 November 2011

Registration

Delegates are kindly requested to register at their earliest convenience but not later than 1 November 2011.

(i) SE40 members can register for the meeting as well as see the list of registrations under the following link: <http://www.cept.org/ecc/groups/ecc/wg-se/se-40>

(ii) FM44 members can register for the meeting as well as see the list of registrations under the following link: <http://www.cept.org/ecc/groups/ecc/wg-fm/fm-44>

You need to login before registering yourself.

The links are valid for all the future FM44 and SE40 meetings.

Additional information

The annex A and B provide with Additional information.

Yours faithfully,

Mauro Fazio
Ministry of Economic Development
Communications Department

ANNEX A

Passports and Visas

If you need an entry visa to Italy, you will find the necessary information at the following web page of the Ministry of Foreign Affairs:

http://www.esteri.it/visti/index_eng.asp

If you need an individual invitation letter please contact Mr. Mauro Fazio no later than 30 September 2011 at the following e-mail:

mauro.fazio@sviluppoeconomico.gov.it

In case of request for Visa, to save time, please complete with your personal information the schedule form herewith enclosed (see annex B) and mail it to Mrs. Prudenzi.

Accommodation

Several Hotels and Bed & Breakfast are available in and the vicinity of Pozzallo. These can be easily reached by internet www.google.com (search for Hotels or B&B Pozzallo).

If you require any specific help please contact:

Claudia Prudenzi of the Ministero Sviluppo Economico in Rome.

claudia.prudenzi@sviluppoeconomico.gov.it, Tel.: +39 06 54444221

Travel

Airport nearest to Pozzallo

- Catania Airport: at 1 hour and 20 minutes by car;
- Palermo Airport: at 4 hours by car;
- Malta Airport: by ferryboat.

By Taxi: Taxi service is available at the airport of Catania. The journey takes about 1 hour and 15 minutes. Cost may vary between 120 to 150 Euros.

You may also arrange a taxi pick up with your hotel at your arrival at the chosen Airport.

We will communicate, as soon as possible, additional information for contacting and reserving directly taxis, before your departure.

By other means: you can either travel by bus (which may take up to 3 hours; see time schedule below), or hire a car (all leading car rental companies are available at the airport), or book a taxi .

By Bus

There is a public bus transport service from Catania Airport terminal to the main square of Pozzallo.

Catania Airport to Pozzallo (departure time – arrival time)

	Pozzallo	Airport	Airport	Pozzallo
Mon-Fri	05:10	07:35	08:45	11:10
	06:40	09:10	11:15	13:50
	08:50	10:20	13:45	15:20
	11:40	14:10	15:30	18:00
	13:40	16:10	17:30	20:00
	16:30	18:55	20:15	22:45
Sat-Sun				
	08:00	10:30	11:45	14:10
	15:00	16:40	18:15	20:00
	16:30	18:55	18:45	21:10
	17:50	19:25	20:45	22:25
	18:00	20:25	20:45	23:10

Note: times may change. Please check the internet:
http://www.aziendasicilianatrasporti.it/opencms/opencms/ASTHtml/Orari/OrariModica_folder/ORARIOinvMO06.htm

Please note that you may need to arrange a taxi pick up at your arrival in Pozzallo, this may be arranged by your hotel.

ANNEX B

PTSE40 and PTFM44 meetings
Pozzallo, 14 – 18 November 2011 Italy

Visa support request form

Please return your Visa Support Request Form duly completed NO LATER than 30 September 2011 to:

Claudia.Prudenzi@sviluppoeconomico.gov.it

Family Name (Last Name):

Forename (First Name):

Gender:

Nationality:

Birth Date

Birth Place:

Passport Number:

Passport Issuing Country:

Date of Issue:

Date of Expiry:

Occupation:

Company Name:

Company/Mailing Address:

Postal Code:

Telephone Number:

Fax Number:

Date of Arriving:

Days of Stay:

Reason:

If you need an invitation letter please provide with the following information:

Address of Italian Embassy where you will apply for visa:

E-mail address to send copy of invitation letter

Address to send original invitation letter
